

Scrutiny Task and Finish Panel Agenda



Local Strategic Partnership Task and Finish Panel Wednesday, 27th September, 2006

Place: Civic Offices, High Street, Epping

Time: 7.30 pm

Democratic Services Officer: Simon Hill - Research and Democratic Services
Tel: 01992 564249 email: shill@eppingforestdc.gov.uk

Members:

Councillors Mrs M Sartin (Chairman), Mrs P Smith (Vice-Chairman), Mrs S Clapp, Mrs A Cooper, J Demetriou, Mrs J Lea, A Lee, Mrs J H Whitehouse and J M Whitehouse

MEMBERS ARE REMINDED TO BRING TO THE MEETING THEIR COPY OF THE
CONSULTATION DOCUMENT – LSP'S: SHAPING THEIR FUTURE

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

3. DECLARATIONS OF INTEREST

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting

purely for the purpose of answering questions or providing information on such a matter.

4. NOTES OF 24 JULY 2006 MEETING (Pages 3 - 6)

Attached.

5. TERMS OF REFERENCE/WORK PROGRAMME (Pages 7 - 10)

Recommendation:

To determine a timescale and reporting deadline for each objective.

The Terms of Reference of the Panel is attached having been agreed at the first meeting. The Panel will be aware that the document contains a wide range of issues and aims which will need to be considered in a structured way to ensure they can be achieved. To ensure this the Panel is requested to order each issue and ascribe a meeting and reporting date to them. In doing this the Panel may wish to group similar items together to facilitate their consideration and make the best use of time.

The Panel should also decide on whether issues are to be reported separately or in a final report and the dates for this.

The Panel should also have regard to the budget making process for 2006/07 which is currently taking place and be aware of the need to submit any bids for this ideally by mid November 2006.

6. DISCUSSION WITH CHAIRMEN OF ACTION GROUPS AND REVIEW OF GOVERNMENT CONSULTATION PAPER

Chairmen of LSP Action Groups to report.

Members have previously agreed that the Chairmen of the various LSP Action Groups should be asked to attend this meeting to explain the role of the Action Groups , their relationship with the main Board and Steering Group and identify how District Members might be able to assist and become more involved with the process. Accordingly, the Chairmen of some of the groups will be in attendance to report.

7. DATES OF FUTURE MEETINGS

Next meetings - 27 September 2006 7.30 CR2 and 25 October 2006 7.30 CR1